

02b Curriculum planning timescales

- **Example of timetable for planning your T Level curriculum**

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Overview

An example of how to plan your T Level curriculum and the timescales involved is provided below. Note that this overview is not exhaustive and could be scheduled over a longer period.

Ideal timescales for planning your curriculum

	Activity	Month
Two years before delivery	Become familiar with the ESFA T Level funding rules Assure viability of programme using LMI and other market data	February
	Review the specification: consider the elements, general competencies and skills audit existing resources and equipment, capital purchases and/or building works as necessary	June–August
One year before delivery	Review and analyse the sample assessments, chief examiners' reports and mark schemes Note the T Level assessment windows for the year of delivery and insert into programme plan	September
	Engage local and regional employers via open evenings, employer events or visiting local settings Agree a placement model and update the programme plan	August–November
	Consider any staffing implications based on understanding of T Level requirements: seek additional specialist employees as appropriate	October–December
	Work with employers and relevant apprenticeship standards to sequence skills development Update the programme plan	January–March

	Compartmentalise the specification and allocate lecturing staff and annual GLHs Agree EEP strategy and content Update the programme plan	March
	Agree and design formative assessment strategy Codesign timetable as a teaching team Allocate an IQA Start to populate the T Level VLE Update the programme plan	April–May
	Create SoW, EEP content and FAs Plan the induction programme Update the programme plan	June
	IV FA and SoW Populate T Level VLE Finalise the programme plan and review with employer partners: seek formal endorsement	July–August

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Blackpool and The Fylde has
produced this resource on behalf of
the Education and Training
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This programme is funded by
the Department for Education

Blackpool & The Fylde College is delivering this programme on behalf of the Education and Training Foundation.
This programme is funded by the Department for Education.